Florida State University
Early Head Start Program

Annual Report
The mission of the FSU Early Head Start Program is to promote healthy prenatal outcomes for pregnant women, enhance the development of very young children, and promote healthy family functioning.

The FSU Early Head Start Program is funded through the federal Office of Head Start to serve 68 infants, toddlers, and pregnant women. The Office of Head Start is part of the Administration for Children and Families, which falls under the Department of Health and Human Services.

To be eligible for services, an expectant mother or family with a child under three years old must be living in Gadsden County, Florida and earn less than the federal poverty guidelines. There are a few enrollment opportunities for families who earn more, but have significant risk factors. At least 10% of enrollment slots are reserved for children with delays or disabilities.

Services are provided year-round to meet the health, developmental, educational, and social service needs of young children and families through weekly home visits.

Services are offered to families through home visiting:

- Weekly 90 minute home visits focus on prenatal and parenting education, child development activities, health and safety, and family goal setting.

- Group Socializations or “Play Groups” held at least twice a month provide families with opportunities to interact in fun, educational activities and strengthen the parent-child relationship as well as their peer networks of support.

**COVID-19 Pandemic:** In March of 2020, the COVID-19 pandemic began in the US. The FSU Early Head Start program transitioned all families from in-person visits and Group Socializations to virtual home visits and contacts, utilizing phone, text, and secure video chat platforms. Health, safety, and educational supplies were mailed to families. No in-person services were provided for the remainder of the program year. In July 2020, Florida State University began allowing program staff to provide supplies through “no-contact” drop-offs. Families without phone or internet service were offered donated cell phones and loaned mobile hotspots to enable participation in Early Head Start services.
Early Head Start prioritizes recruiting and maintaining a multi-disciplinary staff of passionate professionals to work with children and families. The program employs a Director and a management team to ensure all Performance Standards are properly implemented in the areas of Program Administration, Health Services, Education and Disabilities Services, Family and Community Engagement, and Enrollment and Data Management. In addition, the Home Based Coordinator, a licensed clinical social worker, provides reflective supervision to seven Home Visitors and consultation on infant and maternal mental health concerns. Two Bilingual Spanish speaking Home Visitors primarily serve families with limited English skills. The program contracts with a registered dietician/licensed nutritionist to provide consultation on nutrition services, as needed.

The Role of Home Visitors:

- **Promote** positive birth outcomes by providing information and support to pregnant women.
- **Inspire** confidence and competence in parents by highlighting their strengths and encouraging the parent-child attachment.
- **Encourage** healthy habits and safe environments by providing information on health and safety issues and assisting families with accessing preventative health care.
- **Coach** parents to be their child’s first teacher by educating them about what to expect during a child’s first three years of development.
- **Demonstrate** how parents can enrich their child’s development and school readiness by providing weekly skill-building play activities that parents can replicate with their children using common materials found around the home.
- **Assist** families identifying their strengths and setting goals for the future for themselves and their children by being a consistent positive support to families and linking them with other community resources.
- **Empower** rural, isolated families to build a stronger network of support by hosting play groups where parents can connect with their children and other families in a fun atmosphere of learning.
During the 2019-20 program year, FSU EHS served

- 43 infants,
- 19 one-year olds,
- 23 two-year-olds,
- and 18 pregnant women

for a total of 103 participants.

This represents only 3.8% of the eligible population in Gadsden County; a county where approximately 66% of children 0-5 are eligible for Medicaid*.

Of the 85 children served:

- 22 were enrolled in their second year
- 19 were enrolled in a third year
- The program was fully enrolled all year.
- Only 8 over-income families participated

Of the 69 families served by Early Head Start during FY 2019-2020...

- **88%** Earned less than federal poverty level ($25,750 for family of four)
- **81%** Participated in WIC (Supplemental Foods Program)
- **18%** Received SSI for parent, enrolled child, or sibling

60% of Early Head Start families were single-parent families, with 40% having two parents living in the household.

**Family Education Level**

- **42%** of parents completed high school or GED
- **23%** completed some college or obtained a college degree or certification
- **49%** participated in school or job training
The FSU Early Head Start Program has developed readiness goals for all children in the five essential domains of child development: social and emotional, approaches to learning, physical well-being and motor development, cognitive and general knowledge, and language and literacy.

With input from parents, community partners, and guidance from the Office of Head Start, the program revised the goals in 2018-19 to be more inclusive of the full birth to three age group and to capture a broader understanding of child development. School readiness goals are woven into multiple areas of the program’s services, from staff training and professional development to budget planning.

**Measuring Progress**

Progress toward school readiness goals is measured through child assessment data collected at three different time points during the program year. Other sources of information are also considered, such as parent surveys, child health records, and home visit completion. This data is then aggregated and analyzed along with other sources of child data to improve program effectiveness.

Due to the COVID-19 pandemic, it was not possible to collect assessment data for the spring and summer assessment periods. In order to provide age appropriate activities virtually, Home Visitors relied on sources of information such as most recent screen or assessment, observation of development, parent report of milestones, and parent and child interest.
FSU Early Head Start Program
School Readiness Goals
2019-2020

APPROACHES TO LEARNING
#1: Children will be interested in discovery and able to engage in learning about the world around them.

SOCIAL & EMOTIONAL DEVELOPMENT
#2: Children will develop positive relationships with others and begin learning how to express and manage their feelings.

LANGUAGE & COMMUNICATION
#3: Children will communicate with others, become familiar with books and writing materials, and begin connecting pictures, sounds, and symbols.

COGNITION
#4: Children will demonstrate increasing knowledge and problem solving skills gained through exploration and participation in everyday routines and interactions.

PERCEPTUAL, MOTOR, & PHYSICAL DEVELOPMENT
#5: Children will demonstrate increasing coordination and control of their senses, large muscle and small muscle groups.

#6: Children will develop healthy practices and habits.
Early, high-quality child development services are critical to prevention and identification of physical, cognitive, social, and language delays in young children.

All children receive developmental and sensory screenings within 45 days of enrollment to determine if they are “on target” or may need additional support from early intervention services.

Early Head Start programs set aside 10% of their funded enrollment slots for children with special needs and developmental delays. Children with diagnosed delays may be referred to Early Head Start, or they may be identified after enrolling and receiving ongoing observation and assessment in the program.

- **14% of children** enrolled in Early Head Start during 2019-2020 had an Individualized Family Support Plan (IFSP) through the Early Steps Early Intervention program due to a diagnosed disability or developmental delay.

- **FSU Early Head Start** partners with community partners, the FSU College of Medicine and Dance Marathon to offer early childhood screening events in Gadsden County. **Events scheduled for Spring and Summer of 2020 were cancelled due to the COVID-19 pandemic.**
Health & Nutrition Services

Health services are a central focus of Early Head Start because a child’s health can support or limit their typical developmental path. Early Head Start staff become knowledgeable about the health of enrolled children and help families understand the importance of developing an ongoing relationship with a consistent health care provider.

The program assisted all families enrolled during the 2019-2020 program year in establishing a "medical home" for all routine health care. Dental services are available to all children and pregnant women through the local federally qualified health center, Neighborhood Medical Center and all children turning three receive a dental exam.

Only 44% of children had an up-to-date physical and only 60% were current with immunizations when they enrolled Early Head Start.

By the end of the program year, 79% of children were up-to-date with their well child physical and 86% had current immunizations. (Some children left the program before this could be completed.)

Program staff spend time preparing parents for what to expect when they take their child to the doctor or dentist. They also focus on developing healthy habits at home, like hand washing and tooth brushing.

Home Visitors provide information to families on nutrition about beginning solid foods, appropriate portion sizes for children, and how to read ingredient labels. All families are referred to the county’s Women, Infants and Children Supplemental Nutrition Program (WIC) for additional assistance on nutrition and breast feeding. Healthy food choices are provided at all program events.
A healthy pregnancy has a lasting impact on a baby's potential for healthy growth and development. The FSU Early Head Start program strives to enroll women as early during pregnancy as possible, and assist women with navigating the prenatal and post-partum system of care.

Pregnant women receive weekly home visits and are provided education on fetal development, benefits of breastfeeding, maternal nutrition, maternal depression, substance use and abuse during pregnancy, labor and delivery, and understanding routine prenatal and postpartum care. Other topics discussed during weekly visits may include managing stress, newborn care and safety, intimate partner issues, budgeting, goal setting, and adjusting to life with baby. All of this information is provided using the FSU Partners for a Healthy Baby Home Visiting Curriculum, a unique, research based resource developed right here at the FSU Center for Prevention and Early Intervention Policy.

Of the 18 pregnant women served by Early Head Start during FY 2019-2020...

- 61% Enrolled in Early Head Start before the beginning of their 3rd trimester
- 100% Enrolled in Medicaid
In addition to enhancing child development, Early Head Start programs are designed to strengthen families and empower parents to set and achieve goals. To this end, families are actively involved in goal-setting for their children and families, planning and decision-making about program services. Family engagement activities include:

- Home visits (virtual from March to August)
- Setting goals for their child’s educational plan
- Setting goals for their own education and family development
- Leadership activities, through Parent Committee and the Policy Council

55% of families in the program were linked to outside community agencies to meet their various needs. 100% of families received emergency assistance in the form of diapers, formula, and home hygiene items from the program in response to family need caused by COVID-19.

Some of the many challenges faced by families in Early Head Start last year include:

- Poverty
- Family violence
- Homelessness
- Limited English skills
- Parents with special needs
- Mental health challenges
- Unemployment
- No high school diploma or GED
- Children with developmental delays or disabilities
- Special health care needs
Federal Standards Compliance Review

All Head Start and Early Head Start Programs receive an on-site audit through a federal monitoring system to determine how well the program is doing in meeting a volume of Federal regulations which ensure program quality. The most recent review of the FSU Early Head Start program was conducted in January 2018. During that review, a Federal team found the program met more than 2,000 performance standards in 10 of 11 program areas, with only one regulation that needed improvement in the area of non-federal share. As of the publication of this annual report, the program had corrected the review findings and is in full compliance.

Annual Financial Audits

The FSU Early Head Start Program is funded by the federal Office of Head Start, under the U.S. Department of Health and Human Services, Administration for Children and Families. Funding received by Florida State University to operate the Early Head Start program is audited annually through the State of Florida Comptroller’s audit of compliance and internal controls over financial reporting and Federal awards. The audit is conducted in accordance with the Government Auditing Standards issued by the Comptroller General of the United States Single Audit Act Amendments of 1996, and related guidance provided by OMB Circular A-133. In more than 20 years of operation, the FSU Early Head Start program has never received a finding from the annual audit of Florida State University.

FY 2019-2020 Program Actual Budget

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<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Salaries</td>
<td>57%</td>
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<tr>
<td>Fringe Benefits</td>
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<td>Misc. Operational Costs (rent, utilities, travel)</td>
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<td>Training &amp; Travel</td>
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<tr>
<td>Materials &amp; Supplies</td>
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<td>Contracted Services (janitorial, IT, databases, independent assessments)</td>
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<td>Student Interns</td>
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<td>FSU University administrative services</td>
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<td>Parent and Community Volunteer Time</td>
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<td>FSU College of Medicine Award</td>
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<tr>
<td>Donated Rent</td>
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2019-2020 Federal Award: $899,772 + $59,220 CARES supplement = $958,992

2019-2020 Non-federal Contribution: $224,943 (waived on CARES supplement)
For information about participating in the program or volunteering, contact Jackie Ramirez, Enrollment Coordinator at jbramirez@fsu.edu